July 31, 2023

Clear-Site Solutions Hiring Manager

90 Chokecherry Ridge, Rocky View, AB T3Z 0G3

**Dear Sir/Madam,**

I am writing to apply for the Junior Risk-Assessor and Data Scientist position at Clear-Site Solutions. I saw the job posting on your website and I am excited to be considered for this role.

I believe I am a perfect fit for this position because I have a Bachelor's degree in a relevant field and I am familiar with Microsoft programs like Excel and Word. I have also heard of VBA, Python, and R, so I guess I can learn them if needed. I don't have any experience in risk assessment or data analysis, but I think I can figure it out. I am a quick learner, and I believe my general understanding of regulatory standards in BC, AB, and SK might come in handy.

I am looking for a full-time job, and I can start immediately. I am available to work Monday to Friday during standard office hours. I really want to work at Clear-Site Solutions because I heard you're a leading and data analysis company. I like the idea of conceptualizing, innovating, and delivering. Your company sounds really cool.

I promise I will work hard and do my best if you give me a chance. I am willing to work from home if needed, but I am okay with working in the office too.

Thank you for considering my application. I hope to hear from you soon.

Sincerely,

Sanaa Singh

**Objective:**

Passionate and environmentally conscious 2nd-year Environmental Studies student seeking opportunities to contribute to sustainable practices and conservation efforts. Eager to apply theoretical knowledge gained from coursework to practical projects and make a positive impact on the environment.

**Education:**

Bachelor of Science in Environmental Studies September 2021 to Present   
University of Andromeda

* Relevant Courses: Introduction to Environmental Science, Environmental Policy, Sustainable Development, Conservation Biology, Environmental Ethics.

**Technical Skills:**

* Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).
* Familiar with Geographic Information System (GIS) software.
* Knowledge of environmental data collection and analysis techniques.
* Strong research and analytical abilities for environmental problem-solving.

**Projects:**

Community Waste Management Assessment (2nd-year Project) January 2023 to April 2023

* Conducted a comprehensive waste management assessment in collaboration with a local community.
* Analyzed waste generation patterns, recycling rates, and identified opportunities for improvement.
* Presented findings and recommendations to the community to promote sustainable waste practices.

Urban Green Spaces Enhancement Proposal (1st-year Project) Sept 2021 to Dec 2021

* Developed a proposal to enhance urban green spaces for a more sustainable and healthy city environment.
* Assessed the potential benefits of increased green spaces in terms of air quality, biodiversity, and community well-being.

**Extracurricular Activities:**

* Member, Environmental Studies Club
* Volunteer, Local Nature Conservation Group